



Information for Contractors



With regards to Contractors who intend to resume work (at Chaffers Marina) on Tuesday 28 April 2020, **Work Safe NZ** has advised that Under alert level 3 all businesses that are permitted to resume operations need to have a **COVID-19 Safety Plan** that sets out how they'll operate safely.

In order to assist Contractors with preparation to work in Alert Level 3, a copy of the NZ COVID 19 Construction Protocols is attached to assist with the preparation of your safety plan.

GENERAL OVERVIEW – Alert Level 3 Restrict

- Recreational boating is not allowed
- People instructed to stay home in their bubble other than essential personal movement – including to go to work, school if they have to or for local recreation
- Physical distancing of two metres outside home
- Bubbles must stay within their immediate household bubble, but can expand this to reconnect with close family/whanau, or bring in caregivers, or support isolated people. This extended bubble should remain exclusive
- People must work from home unless that is not possible.
- Businesses can open premises, but cannot physically interact with customers
- Low risk local recreation activities allowed
- Gatherings up to 10 people are allowed but only for wedding services, funerals and tangihanga. Physical distancing and public health measures must be maintained
- Inter-regional travel is highly limited (e.g. essential works, with limited exemptions for others).

CHAFFERS MARINA HSE – Contractors

Contractors wishing to work at Chaffers Marina (under Alert Level 3) are to submit in writing to the CML Office a **COVID 19 Safety Plan** that includes the following:

- **Prior to Arrival** a COVID 19 Safety Plan is to be emailed to Chaffers Marina that sets out the COVID 19 precautions that the contractor will be taking including personal hygiene, PPE and site operations stay at home if you are sick both the owner of the vessel and CML Office is to be notified via email or telephone by the Contractor.
- **On Arrival** the contractor must sign in and out; each pier will have an attendance book on the inside of the locked pier gate, the book will be in a plastic box attached to the gangway handrail access during daylight hours only gloves must be worn throughout the duration of the visit do not allow others to enter through your access as these are our records should a problem occur (for contact tracing) a sign must be on display next the vessel in which the contractor is working warning stakeholders that a contractor is onboard the vessel 2 metre social distancing must be observed at all times the contractor and vessel owner cannot be onboard the vessel at the same time any marina owned facilities (hoses, electrical pedestals etc) are to be wiped down with a suitable COVID 19 cleaner (such as bleach) when finished there is no access to CML ablutions or onshore facilities.
- **On Departure** all waste and rubbish is to be removed; CML bins cannot be used the contractor must sign out in the attendance book the contractor is to notify the owner when work is completed and the contractor has left the marina.

The Chaffers Marina liveboards have been very protective and careful about their bubbles – please respect their safety when coming in from outside. Chaffers Marina cannot offer services which involve face-to-face contact therefore the marina office will remain closed.

Thank you for your cooperation, we would all be well served to stay calm, act responsibly and be kind to one another. Let's get through this!

Regards, Andrew