



CML Contractor's Agreement

Date _/_/___

Contractor: _____

Re: **SERVICES:** _____

To comply with **The Health and Safety at Work Act 2015** (*The Act*) and subsequent amendments, we (Chaffers Marina Ltd) require all contractors and suppliers (as defined in *The Act*) who provide services at CML (including services to shareholders, tenants and live aboards), wish to tender for contracts, or maintain a service agreement, or remain a preferred contractor or supplier to CML, to provide the following information:

1. Health and Safety Management Plan that includes:

- Safety policy;
- Hazards and the hazard controls; and
- Injury/Incident/Illness reporting procedures

2. Contractors are reminded that all work is subject to the provisions of **The Health and Safety at Work Act 2015** and, in particular:

- Contractors are to comply with all regulations, enactments, codes of practice (approved or voluntary) applying to the trade or profession within which they operate;
- We, as the owner and Principal (CML contracts), are to be advised of any and all hazardous plant, equipment, machinery or substances which are brought into the workplace;
- All people utilised are fully trained in the work to be undertaken or are closely supervised by someone who is.
- Any accident or incident which harms or may have harmed any person in the workplace, in addition to being recorded and notified as required under **Sections 23 - 25 of The Health and Safety at Work Act 2015**, are to be reported to CML as the owner.
- All safety clothing/equipment required to minimise the likelihood of harm, is to be provided, accessible to and used by any person engaged in the workplace

3. Before commencing work on our premises, all contractors must ensure that any employees of the contractor, subcontractors on our premises, or if an individual, they are conversant with:

- Emergency procedures (to be followed in the event of an emergency);
- Safety rules and procedures;
- Hazards which have been identified, and the hazard controls.
- Have signed into the CML Office
- Have provided the CML Office with a copy of current Public Liability, Ship Repairs Liability Insurance certificates and HSE Plan

4. We as the owner and Principal (CML contracts) retain the right to inspect the contract/supply operation at any time, to ensure all safety procedures and rules are being followed. Failure to follow safety rules and procedures may result in the work being stopped to allow the situation to be made safe. Failure may also result in access being terminated immediately.

Contractors car parking permits **MUST NOT** be used at any time other than when working on a vessel in the marina.

Previously, compliance with contractors or service agents signing into the CML Office has been poor but we are confident this has now been addressed.

In order for CML to enforce compliance, should it be required access via CML Access Cards will be automatically suspended by CML until this has been addressed by the Contractor/Supplier to the satisfaction of CML.

CONTRACTOR/SUPPLIER SIGN OFF

I agree to abide by all the above conditions, have received the **Chaffers Marina Health and Safety Plan 2018/2019** and have briefed my staff on the hazards and emergency procedures for Chaffers Marina:

Contractor's Name:

.....

Contractor's Signature:

.....

Date:

.....

Contact Phone Number(s):

.....

Contact E Mail:

.....

Postal Address:

.....

Car Park Required? **YES** **NO** \$125 Paid **YES/NO** Invoice No:

.....

This form, along with insurance and HSE documentation (unless previously supplied) is to be returned to the CML Office.